

## **Storms Family Foundation Grant Application Checklist**

Please be aware that applications not sent in the following manner will be excluded from consideration.

This checklist should be completed and at the top of each of the application packets. All paperwork that is submitted for consideration must be collated and secured in sets of three.

- ✓ Letter of Introduction (first time applicants only)
- ✓ Printed SFF Application
- ✓ A detailed project budget including all sources of income
- ✓ An outline of how you will determine the outcome of your project
- ✓ A list of the members of your board of directors including contact information
- ✓ A list of your donor foundations
- ✓ A brief description of the individuals involved in the project
- ✓ A copy of your IRS determination letter
- ✓ Your most current financial statements and IRS Form 990
- ✓ If funded, I understand that a comprehensive year-to-date report on how the funds were spent, specific to our project, is due by July 31 of the funding year. Organizations who have not sent this report will not be considered for further funding.

Send paperwork to:

**Storms Family Foundation**

**320 SW Century Dr., Ste.405, # 280**

**Bend, OR 97702**